



Report To: Officer Decision Notice

Subject: Insurance – Contract Award

Purpose: To award the contracts for insurance following a competitive tender process

Key Decision: Yes

Report Of: Brendan Arnold, Section 151 Officer

Report Author: Martin Gibbs, Head of Procurement & Contracts (PSPS)

Ward(s) Affected: All

Exempt Report: No

Summary

The insurance contract for the Council currently ends on the 31st July 2025. Following a competitive tendering process, the Council intends to award contracts to ensure a contract is in place effective from the 1st August 2025.

The successful suppliers as per each Lot are:

- Lot 3 – SHDC Property – Aspen
- Lot 4 – SHDC Motor – Zurich Municipal
- Lot 7 – Casualty ALL – Zurich Municipal
- Lot 8 – PA/Travel ALL – Zurich Municipal
- Lot 9 – Fidelity Guarantee ALL – Zurich Municipal
- Lot 11 – Inspections ALL – Ashdale Engineering

The estimated annual value for SHDC is £417,827.72

The contract duration is 3 years with the option to extend for a further 2 years (3+1+1)

The anticipated annual savings from this tender process are £42,000.

Recommendations

To award contracts to the suppliers as detailed within the summary following an open tender procurement process.

Reasons for Recommendations

To ensure that the Council has insurance in place from August 2025 onwards.

Other Options Considered

Do Nothing – this is not possible as this would result in the Council having no insurance in place.

1. Background

1.1 *The insurance contract for the Council currently ends on the 31st of July 2025. Following a competitive tendering process, the Council intends to award contracts to ensure a contract is in place effective from the 1st of August 2025.*

1.2 *The successful suppliers as per each Lot are:*

Lot 3 – SHDC Property – Aspen

Lot 4 – SHDC Motor – Zurich Municipal

Lot 7 – Casualty ALL – Zurich Municipal

Lot 8 – PA/Travel ALL – Zurich Municipal

Lot 9 – Fidelity Guarantee ALL – Zurich Municipal

Lot 11 – Inspections ALL – Ashdale Engineering

1.3 *The estimated annual value for SHDC is £417,827.72*

1.4 *The contract duration is 3 years with the option to extend for a further 2 years (3+1+1)*

1.5 *The anticipated annual savings from this tender process are £42,000.*

Implications

South and East Lincolnshire Councils Partnership

The procurement was a joint procurement between the South and East Lincolnshire Councils Partnership. Some lots are joint policies.

Corporate Priorities

None

Staffing

None

Workforce Capacity Implications

None

Constitutional and Legal Implications

None

Data Protection

None

Financial

None – budgets are already in place for insurance

Risk Management

Insurance is a form of risk management

Stakeholder / Consultation / Timescales

Consultation with S.151 Officer and Monitoring Officer regarding Key Decision process.

Reputation

None

Contracts

Will be entering into agreements with insurance providers.

Crime and Disorder

None

Equality and Diversity / Human Rights / Safeguarding

None

Health and Wellbeing

None

Climate Change and Environmental Implications

None

Acronyms

None

Appendices

None

Background Papers

No background papers as defined in Section 100D of the Local Government Act 1972 were used in the production of this report

Chronological History of this Report

A report on this item has not been previously considered by a Council body

Report Approval

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Signed off by: Brendan Arnold, Interim Director of Finance –
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Approved for publication: